GENL 001 – E.T. Orientation

Completion of GENL 001 - ET Orientation is required for ALL students taking their first online or hybrid class at BC3, and for current students who have not completed the ET Orientation within the past two years. This is a self-paced, online class that must be completed prior to the first day of class. The GENL 001 course takes approximately 2 to 2 ½ hours to complete, but does not need to be completed in one sitting.

After completing the Online Orientation, you should be able to...

- Assess and Enhance Your Computer Knowledge and Skills
- Access and Navigate:
  - Your MyBC3 e-mail
  - The BC3 Student Portal
  - BC3’s Learning Management System (Blackboard)
  - Your course(s)
- Understand and Utilize Blackboard’s Accessibility, Communication, and Interactive tools
- Download, Deploy, and Use the Respondus Lockdown Browser and Monitor
- Successfully Complete Assignments and Assessments
- Contact the Technology Help Desk, Office of Access & Disability Resources, and Other BC3 Student Service Offices

THINGS TO KNOW:

- Students may register for this class in the same manner as registering for any other BC3 credit class.
- You must add the GENL 001 course to your schedule before you will be able to add your first online or hybrid course.
- You will want to register for the GENL 001 section that corresponds with the Semester and Session you plan to take your first online or hybrid course. For example, Session 1 (S1), Session 2 (S2), FastTrack 1 (FT1), FastTrack 2 (FT2), etc.
  - You may take the GENL 001 during an earlier session if you so choose.
- There is no fee for this course, and it holds no credit value. Grading is Pass/Fail only, and does not count towards the calculation of GPA.

Once registered, you will receive information via your MyBC3 email account with specific deadlines and instructions for completing this requirement.
• If you do not complete the GENL 001 course prior to the first day of your Session, you will not have access to the course(s) when they become available.

• Once the GENL 001 course is completed, your regular online or hybrid course(s) will appear in your Blackboard “My Courses” area at 12:01am on the first day of the Session, or within 24 hours if completed after this time.

• There is a hard deadline that you will be given to complete the GENL 001 course. If you do not complete the GENL 001 course by the deadline that you are given, you will be dropped from any online or hybrid course that you are scheduled for.

*Please note: This orientation is not to be confused with BC3’s on-site new student orientation, aka. “Welcome Day”.*

For more information: Visit [https://www.bc3.edu/programs-classes/online-distance-education](https://www.bc3.edu/programs-classes/online-distance-education) or contact the Division of Educational Technology at 724-287-8711 ext. 8523.