



Message from: Linda M. Dodd, PHR
Director of Human Resources/
Equal Opportunity Compliance Officer

VIDEO MONITORING POLICY

Butler County Community College fosters enhancing the quality of life of the College Community by providing a safe and secure learning and working environment for all students, employees, and visitors, as well as safeguarding its facilities and assets, through the integration of video monitoring and recording equipment and systems. Video monitoring and recording equipment and systems will be used in a professional, ethical, confidential, and legal manner on all campuses, sites owned and/or leased by Butler County Community College at any time, including but not limited to facilities, grounds, and parking lots, with specific limitations that would not violate the reasonable expectation of privacy as defined by law.

Signage may be posted in the appropriate monitored areas to inform individuals that “THESE PREMISES MAY BE UNDER VIDEO MONITORING.” In the event the College experiences criminal activity, either to property and/or persons, the College may use video monitoring and recording equipment and systems for apprehending violators and/or covert video monitoring and recording purposes within the parameters outlined in this policy.

Information obtained through the video monitoring and recording equipment and systems may be utilized for investigative, safety and security purposes, law enforcement, compliance with College policy and procedures, and compliance with the Student Code of Conduct and will only be released when authorized by the College President, in conjunction with the Director of Campus Police and Security, Director of Human Resources/Equal Opportunity Compliance Officer, and/or Dean of Student Development, according to the guidelines established in this policy and in compliance

with applicable laws. College personnel are prohibited from disseminating or using any information obtained through the video monitoring and recording equipment and systems except for law enforcement and/or official College purposes. Only authorized personnel shall have access to the video monitoring and recording equipment and systems.

This policy is consistent with the College's commitment to equal opportunity, integrity, diversity, excellence, human dignity, mutual respect, and other related College policies such as Sexual Harassment, Anti-Harassment, and Nondiscrimination. The College prohibits video monitoring and recording based on classifications and characteristics including, but not limited to race, color, religious creed, ancestry, national origin, handicap or disability, age or sex.

Any violation of this policy may result in disciplinary action.