

**IMPORTANT DATES TO REMEMBER  
Credit Courses  
Fall Semester 2011**

	<b>DAY CLASSES</b>	<b>EVENING/ SATURDAY CLASSES</b>
Classes Begin - Drop/Add Continues	August 22, 23,24,25,26	August 22, 23,24,25,27
Last Day to Completely Withdraw with 100% And		
Last Day to Add Courses to Schedule	August 28	August 28
Last Day to Withdraw with 75% Refund	September 4	September 4
<b>COLLEGE CLOSED</b>	September 5	September 5
Last Day to Withdraw with 0% Refund and without QPA Penalty	September 12	September 12
<b>Prep Day for Professional Day – NO CLASSES</b>	October 3	October 3
<b>PROFESSIONAL DAY - NO CLASSES</b>	October 4	October 4
First 7 Week Classes End and		
Mid-Semester - D/F Grades Reported	October 12	October 12
Second 7 Week Classes Begin	October 13	October 13
Last Day to Drop Courses with <b>W</b> Grade (No QPA Penalty)	October 26	October 26
<b>COLLEGE CLOSED</b>	November 23 - 26	November 23 - 26
Last Day of Classes	December 5	Nov 28,29,30 Dec 1,3
Final Examinations	December 6,7,8,9	December 5,6,7,8,10
<b>Grading Day</b>	<b>December 12</b>	<b>December 12</b>
<b>Grades Due 9:00 a.m., Tuesday</b>	<b>December 13</b>	<b>December 13</b>

**PLEASE NOTE: ALL EVENING/SATURDAY CREDIT CLASSES MEET FOR 14 WEEKS.  
SEE BACK FOR CLASS AND FINAL EXAM WEEK DATES.**

**DECEMBER GRADUATES:** Applications for graduation must be submitted to the Office of Records and Registration by **September 15**. There is a **\$40 Graduation Fee payable at the time of application. FOR APPLICATIONS RECEIVED AFTER THE DEADLINE, AN ADDITIONAL \$25 LATE GRADUATION FEE WILL BE IMPOSED!!**

## EVENING / SATURDAY CLASS SCHEDULE

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
<b>AUGUST</b>	22,29	23,30	24,31	25	27
<b>SEPTEMBER</b>	5*,12,19,26	6,13,20,27	7,14,21,28	1,8,15,22,29	3,10,17,24
<b>OCTOBER</b>	3* ,10,17,24,31	4*,11,18,25	5,12,19,26	6,13,20,27	1,8,15,22,29
<b>NOVEMBER</b>	7,14,21,28	1,8,15,22,29	2,9,16,23*,30	3,10,17,24*	5,12,19,26*
<b>DECEMBER</b>	5**	6**	7**	1,8**	3,10*

The final exam will be held on the final class meeting

**\*NO CLASS ON THIS DATE**

**\*\*FINAL EXAM DATE**

### BUCKLEY AMENDMENT

Annually Butler County Community College informs students of the Family Educational Rights and Privacy Act of 1974, otherwise known as the Buckley Amendment. This Act, with which the College intends to comply fully, was designated to protect the privacy of education records, to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with Act.

BCCC policy explains in detail the procedures to be used by the institution for compliance with the provisions of the Act. Copies of the Policy can be found in the Office of Records and Registration. Questions concerning the Family Educational Rights and Privacy Act may be referred to the Office of Records and Registration.

Students should be aware that the College releases Public information requested by interested persons or agencies without written permission of the student unless the currently enrolled student submits a written request to the Office of Records and Registration that this information should **not** be released. Public information which may be disclosed includes a student's name, address, major field of study, participation in activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, previous educational institutions attended by the student, photographs, and videos. At Butler County Community College, Public information does not include Social Security Number, birth date, phone number, email address, or salaries.

Currently enrolled students have the right to withhold disclosure of **all** (not partial) categories of public information. To withhold disclosure, written notification must be received in the Office of Records and Registration prior to mid-semester of each semester/summer session. Students are cautioned that withholding information can have adverse consequences when we are unable to verify attendance or degrees to agencies, insurance companies, or prospective employers. Former students and alumni are not covered under the Family Educational Rights and Privacy Act of 1974. Therefore the College is not obligated to honor requests for non-disclosure of Public information from former students.

## SCHOOL CLOSING INFORMATION

**The following broadcast radio and television stations will be notified in the event the College should have a weather-related cancellation.**

**The Primary sources listed will be the first notified, and will most likely broadcast the information every 10 – 15 minutes.**

**Off-Campus Centers follow the schedule of their host institution, unless the College closes.**

### PRIMARY SOURCES

WISR 680 AM, BUTLER  
 WBUT 1050 AM, BUTLER  
 WLER 97.7 FM, BUTLER  
 WKST 1280 AM, NEW CASTLE  
 WBZY 1200 AM, NEW CASTLE  
 WTYM 1380 AM, KITTANNING  
 WWIZ 103.9 FM, MERCER  
 WPIC 790 AM, SHARON  
 WFRA 1450 AM & 99.3 FM, FRANKLIN  
 WWCH 1300 AM / WCCR 92.7 CLARION

### SECONDARY SOURCES

KDKA 1020 AM, PITTSBURGH  
 WTAE 1250 AM, PITTSBURGH  
 WVTY 96.1 FM, PITTSBURGH  
 KDKA-TV CH. 2  
 WTAE-TV CH. 4  
 WPXI-TV CH. 11

**(Secondary sources may only announce the information once or twice an hour.)**

**PLEASE DO NOT CALL LOCAL RADIO STATIONS to ask if the College is closed!!!**

In the event of a 2 hour delay, 8 a.m. & 9 a.m. classes will be canceled.

Class schedules will resume at 10 a.m.