

**Minutes of Regular Meeting
BCCC Board of Trustees**

**June 21, 2017
BC3@LindenPointe**

- Members Present** William DiCuccio, Grace Hawkins, Bruce Mazzoni, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Sarah Peart-Forbes, Carmine Scotece, Nancy Staible, Ray Steffler
- Members Absent** Kim Geyer, Joe Kubit, Jennifer Linn, Gordon Marburger, Steve Newcaster
- Also Present** Linda Dodd, Jim Hrabosky, Jessica Matonak, Nick Neupauer, Brian Opitz, Bruce Russell, Julie Sheptak, Tina Fleeger
- Call to Order** Mr. Steffler called the meeting to order at 12:34 p.m.
- Agenda** Mr. McDowell moved to approve the revised agenda. Motion Carried.
- Minutes** Ms. Paserba moved to approve the Minutes of the May 17, 2017, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital and Restricted Funds Budget Summaries as well as the enrollment comparison reports for fall 2016 and 2017.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
College Activities
-The College will be closed on July 4, in observance of the Independence Day holiday and also on September 2, in observance of the Labor Day holiday.
-Thank-you to the Trustees for an excellent work session on May 31.
-Enrollment is currently up .51 percent. This is good news.
-Middle States is meeting this month about our status.
-Dr. Neupauer and several staff members attended the Strategic Horizon Network Colloquium on June 4-5. A national speaker presented information about decentralizing higher education/community partnerships.
-Chris Calhoun and students rescued a University of Pittsburgh professor and his family on the Clarion River on May 30, when their boat capsized.
-A road trip to BC3@Armstrong and BC3@Brockway will be scheduled on either August 30 or 31 for interested Trustees to visit the sites.
-Dr. Russell's last board meeting is today. It has been a great two years. Dr. Russell said he was extremely challenged and supported during his tenure. He is proud the entire college community rallied behind the Middle States

monitoring reports. It has been a wonderful time for him and he is now a BC3 Pioneer.

State and Federal Activities

-We are waiting for news on the state budget. The community colleges are hoping for level funding.

-Through Senator Scarnati, we requested a \$300,000 increase to the state's funding of BC3@Brockway. If approved, this will increase the funding to \$900,000 per year.

-We are waiting to hear from the PA State System schools. The community college presidents are working to keep community colleges independent.

Executive

A board work session was held on May 31. Agenda items included presentations of the 2017 Master Plan and the 2017-2022 Strategic Plan.

Motion-Strategic Plan 2017-2022: A Clear Path Forward

Ms. Paserba moved to accept the Strategic Plan as presented. Motion Carried.

Finance

Mr. McDowell reported the committee met this morning and discussed the following:

- 2017-18 tuition policy
We are keeping out-of-county tuition level, the comprehensive fee increases \$3.00/credit and in-county tuition increases \$4.00/credit.
- 2017-18 budget
- 2017-18 insurance renewals
- 2017-18 preliminary budget
- 2017-18 auditing services

Resolution 17-14 – Tuition Policy, Academic Year 2017-18

Mr. McDowell moved to approve the tuition policy:

Effective July 1, 2017, tuition will be charged at the rate of \$108 per credit hour (for less than 12 credits and greater than 17 credits taken) for Butler County residents.

Butler County residents taking 12-17 credits will be charged a flat, full-time rate of \$1,620.

Non-sponsored Pennsylvania residents will be charged at the rate of \$208 per credit hour (for less than 12 credits and greater than 17 credits taken).

Non-sponsored Pennsylvania residents taking 12-17 credits will be charged a flat, full-time rate of \$3,120.

Out-of-state residents will be charged at the rate of \$308 per credit hour (for less than 12 credits and greater than 17 credits taken).

Out-of-state residents taking 12-17 credits will be charged a flat, full-time rate of \$4,620. Motion Carried.

Motion – 2017-18 Budget

Mr. McDowell moved to approve the budget as presented. Motion Carried

Motion – Insurance Renewals

Mr. McDowell moved to appoint Arthur J. Gallagher, Mitchell Insurance, Inc. and C.W. Howard Insurance Agency as brokers for insurance coverage as presented. Motion Carried.

Motion – Auditing Services

Mr. McDowell moved to approve the appointment of Maher Duessel, CPAs as auditor for the fiscal year ending 2017, for a fee of \$37,300 and for the fiscal year ending 2018, for a fee of \$38,300. Motion Carried.

Facilities

Brian Opitz gave the following update:

- Installation of a new fire pump is a \$70,000 project, but being done in-house.
- The main campus storm water retention pond will be cleaned of vegetation this summer.
- The CCLC project is underway and going well.
- There were water issues at BC3@Lawrence Crossing after a recent storm, with six-eight inches of water inside the building. This is the third flooding since we've occupied the building. The owners' representative has been notified and will correct the problem.

Executive Session

An Executive Session was held from 1:15-1:45 p.m. to discuss personal-related issues.

Personnel

Dr. DiCuccio reported the committee met this morning to discuss wage increases for Administrators and Professional/Technical employees, the President's employment agreement and personnel matters.

Motion – 2017-18 Wage Increases for Administrators and Professional/Technical Employees

Dr. DiCuccio moved to authorize the President to grant wage increases, effective July 1, 2017, based upon performance review and shall not exceed three percent of the total 2016-17 salary pool for these positions. Motion Carried.

Motion – Rolling of Presidential Executive Employment Agreement

Dr. DiCuccio moved to approve the rolling of the President's Executive Employment Agreement through June 30, 2021. Motion Carried.

Academic Assessment

Ms. Staible reported the committee met on June 12, to review seven programs. All of the programs were recommended for continuation. On behalf

of the committee, Ms. Staible expressed appreciation to Dr. Russell for making the Academic Assessment and Quality Assessment committee work enjoyable.

Quality Assessment No report.

Foundation Dr. Neupauer reported the following:

- Dr. Steve Catt retired in June.
- Dr. Neupauer appreciated the good attendance from both the Trustees and the Foundation Board of Directors at the Board Work Session on May 31.
- The Foundation golf outing is scheduled for August 4.

Alumni Council No report.

Old Business No report.

New Business Motion – 2017-18 Board Meeting Dates
Ms. Paserba moved to approve the dates as presented. Motion Carried.

Motion – 2017-18 Officer Election
Mr. Mazzoni moved to elect the officers who were nominated at the May 18, board meeting:

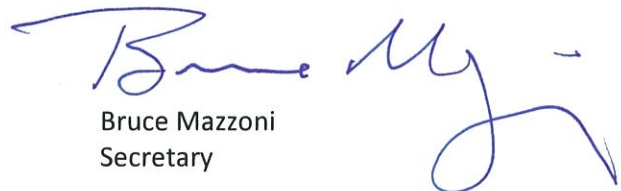
Chair	Ray D. Steffler
Vice Chair	Joseph E. Kubit
Treasurer	Scott A. McDowell
Secretary	Glenn T. Miller

Motion Carried.

Mr. Steffler presented Ms. Hawkins with a token of appreciation from the Trustees for her 27 years of service on the board. Ms. Hawkins' term expires on June 30.

Mr. Steffler thanked Linda Dodd for her good work over the years. Linda retires on June 30, after 31 years of service.

Adjournment Ms. Paserba moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:02 p.m.


Bruce Mazzoni
Secretary