

**Minutes of Regular Meeting
BCCC Board of Trustees**

**May 20, 2015
BC3 Main Campus**

Members Present William DiCuccio, Kim Geyer, Grace Hawkins, Jennifer Linn, Gordon Marburger, Bill McCarrier, Scott McDowell, Gail Paserba, Nancy Staible, Ray Steffler

Members Absent Joan Chew, Jim Ferguson, Paul Harris, Bruce Mazzoni, Glenn Miller

Also Present Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Julie Sheptak, Francie Spigelmyer, Case Willoughby, Michelle Jamieson, Dr. Thomas Ten Hoeve, Mrs. Sue Ten Toeve, Kate Malongowski-Butler Eagle, Ryan Saeler-Butler County Radio Network

Call To Order Mr. Steffler called the meeting to order at 5:00 p.m.

Dr. DiCuccio moved to appoint Grace Hawkins as Secretary in place of Mr. Mazzoni. Motion Carried.

Agenda Dr. DiCuccio moved to approve the revised agenda. Motion Carried.

Minutes Ms. Geyer moved to approve the Minutes of the April 15, 2015, Regular Board Meeting. Motion Carried.

Introduction of Guests Susan Changnon introduced today's guests.

Dr. Ten Hoeve thanked the Trustees for the work they do today. He noted Mr. Bill Bessor did a marvelous job as Chair of the Trustees during Dr. Ten Hoeve's tenure of 1970-1984. Dr. Ten Hoeve also mentioned Commissioner Charles Chew was a pivotal person in the founding of the College. He thanked the Butler Eagle and WISR/WBUT Radio for being so fair in their coverage of the College over the years.

Treasurer's Report Jim Hrabosky reviewed the April Operating, Capital and Restricted Funds Budget Summaries as well as the fall 2013 vs. fall 2014 enrollment comparison report. The Budget Summaries were accepted as presented.

Public Comment None

President's Report Dr. Neupauer reported on the following:

State and Federal Activities

-Dr. Neupauer and Vice President Hrabosky will attend a meeting of the PA Commission's Economic Modeling Workgroup at Penn Highlands Community College on 5/28.

-Dr. Neupauer will attend a Career Readiness Forum, hosted by the PA Dept. of Education on 5/29.

-Dr. Neupauer will attend the PA Business-Education Partnership Summit in Harrisburg on 6/11.

College Activities

-The College will be closed on May 22-25 in observance of the Memorial Day holiday.

-Dr. Neupauer acknowledged the passing of Mr. Dick Rittelmann on 5/10. Mr. Rittelmann was appointed to the Board of Trustees in 2008.

-The Degree Completion Program is doing very well; actually better than expected.

-Drs. Neupauer & Spigelmyer met with representatives from the Lake Erie College of Osteopathic Medicine. It was a good visit and discussions will continue.

-There is much work going on with Middle States. Dr. Barbara Risser, President of Finger Lakes Community College, will be the Visiting Team Chair. Her first visit to campus will be October 26-27.

-Dr. Neupauer will speak to the Butler County Borough Council meeting on 5/21. He will speak about the County's economic development master plan.

-The men's golf team won the Region 20 championship. Their next event is the Division III competition in New York.

Committee Reports

Executive

No report

Finance

No report.

Facilities

-Brian Opitz gave an update on the Library renovation. Construction bids went out on May 19, with the bids due June 9. The Trustees will approve the successful bid at the June 17 board meeting. Activity will begin in July.

-The main entrance signage installation will begin May 27 and be completed the end of June.

Executive Session

An Executive Session was held from 5:25-5:45 p.m. for the purpose of discussing personnel-related issues.

Personnel

Motion-Allegheny County Schools Health Insurance Consortium Agreement

Dr. DiCuccio moved to approve the College joining the ACSHIC and authorized Dr. Neupauer and Linda Dodd to finalize the agreement in conjunction with legal counsel. The agreement shall be effective July 1, 2015, and continue in force, as agreed, under the terms of the agreement. Motion Carried.

Academic Assessment

Grace Hawkins reported the committee met on May 4, to review several programs and consider the addition of two programs to the curriculum.

Dr. Spigelmyer spoke on the reviews of the Office Administration program, the Nursing program and the Accreditation Council for Business Schools and

Programs Self-Study. The committee agreed to recommend to the Board, the continuation of these programs.

Motion-Applied Industrial Technology-Associate of Applied Science Degree

Ms. Staible moved to approve the addition of the program to the curriculum. Motion Carried.

Motion-History-Associate in Arts Degree

Ms. Hawkins moved to approve the addition of the program to the curriculum. Motion Carried.

Quality Assessment No report.

Foundation Michelle Jamieson reported the Foundation participated in Butler Gives 2015, resulting in \$16,575 in gifts. This was the largest amount raised by the participating Butler County nonprofits.

Alumni Council No report.

Old Business No report.

New Business Motion-2015-16 Officer Nominations
Mr. Steffler moved to approve the following nominees:

Chair	Ray Steffler
Vice-Chair	William DiCuccio
Secretary	Bruce Mazzone
Treasurer	Scott McDowell

There were no nominations from the floor. Nominations are closed. Motion Carried. The nominees will be elected at the June 17 board meeting.

Adjournment Dr. DiCuccio moved to adjourn the meeting. Motion Carried. The meeting adjourned at 6:00 p.m.



Grace Hawkins
Secretary *pro tem*