

**Minutes of Regular Meeting
BCCC Board of Trustees**

**September 19, 2012
Science and Technology Board Room, Main Campus**

Members Present Joan Chew, William DiCuccio, Jim Ferguson, Jessica Forsythe, Kim Geyer, Grace Hawkins, Jennifer Linn, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Scott McDowell, Glenn Miller, Dick Rittelmann, Nancy Staible, Ray Steffler, Don Tylinski

Also Present Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Mark Zorn, Ed Biller-*Butler Eagle*

Call To Order Mr. Steffler called the meeting to order at 12:30 p.m. Mr. Steffler welcomed Ms. Nancy Staible to the Board of Trustees. She replaces Rep. Brian Ellis and her term runs through June 30, 2017.

Agenda Ms. Chew moved to approve the revised agenda. Motion Carried.

Minutes Mr. McDowell moved to approve the Minutes of the June 20, 2012, Regular Board Meeting. Motion Carried.

Introduction of Guests Susan Changnon introduced today's guests.

Treasurer's Report Jim Hrabosky reviewed the June and August Operating, Capital, Academic Enhancement, Restricted Funds Budget Summaries. He also reviewed the Enrollment Report as of September 17, 2012. The Budget Summaries were accepted as presented.

Public Comment None

President's Report Dr. Neupauer reported on the following:
State and Federal Activities
-Dr. Neupauer will attend a press conference at the Capitol Rotunda on October 3. The topic is what community colleges are doing to address hiring needs in the energy field.
-Dr. Neupauer will attend a Developmental Education summit at Delaware County Community College on October 22 followed by a Student Success forum on October 23 at Montgomery County Community College.
-The community college Presidents will meet in Hershey on October 25-26.
-The annual southwest regional All-Trustee Assembly will be held at the Community College of Allegheny County on November 7. All trustees are invited to attend.

College Activities

- Enrollment is currently down 7.5 percent in headcount and down 9.1 percent in credits taken.
- Dr. Neupauer will make presentations at the Association of Communications in Education conference on October 8 and at the National Council for Marketing and Public Relations (NCMPR) on October 15.
- The College won several awards from NCMPR and they will be presented to Dr. Neupauer on October 15.
- The Foundation recently received Educational Improvement Tax Credit donations from Northwest Savings Bank (\$10,000) and Farmers National Bank (\$12,000).
- An endowed scholarship was recently established by Mr. William Cooper for \$25,000.
- Why Vote? 2012 events are scheduled from September 11-November 6. Dr. Neupauer will facilitate an Exploring the Issues panel discussion on October 9. Topics of discussion are the economy, health care and the media.
- BC3 provided the biggest boost to the Butler Transit Authority numbers for the year, with BC3 students' ridership increasing by 52.2 percent.
- Enrollment for the fall mini-semester is currently 109.

Committee Reports

Executive

_____ reported the committee met on July 10, 2012, to award the construction bid for the Shaffer Walking Trail, with ratification of the committee's action at the next board meeting on September 19, 2012.

On July 10, 2012, Mr. Mazzoni moved to award the base bid of \$592,000 to Tedesco Construction Company of White Oak, PA. He also moved to accept Alternate #2 in the amount of \$24,250, Alternate #3 in the amount of \$29,000 and Alternate #4 in the amount of \$9,500. Motion Carried. Tedesco Construction, Co. submitted the lowest responsible bid.

Resolution 13-03 Ratification of Shaffer Walking Trail Construction Bid

Mr. Rittelmann moved to ratify the action of the Executive committee on July 10, 2012 as described above. Motion Carried.

_____ reported the committee met on July 25, 2012, to accept a change order for removal of the bridge from the Shaffer Walking Trail Construction bid, with ratification of the committee's action at the next board meeting on September 19, 2012. Removing the bridge decreased the cost of the project by \$239,500. Dr. DiCuccio moved to accept the Change Order Deduct of \$239,500. Motion Carried.

Also on July 25, 2012, the committee awarded the Main Campus Door Replacement Bid, with ratification of the committee's action at the next board meeting on September 19, 2012. Dr. DiCuccio moved to award the base bid of \$412,385 to Glass Erectors, Inc. of Reynoldsville, PA. He also moved to accept Alternate #1 in the amount of \$98,230, Alternate #2 in the amount of \$18,587 and Alternate #3 in the amount of \$23,253. Motion Carried. Glass Erectors, Inc. submitted the lowest responsible bid.

Resolution 13-05 Ratification of Shaffer Walking Trail Change Order

Mrs. Hawkins moved to ratify the action of the Executive committee on July 25, 2012, as described above. Motion Carried.

Resolution 13-04 Ratification of the Main Campus Door Replacement Bid

Mr. Rittelmann moved to ratify the action of the Executive committee on July 25, 2012, as described above. Motion Carried.

_____ reported the Executive and Finance committees met on September 11, 2012, to award the Student Housing Feasibility Study contract, with ratification of the committees' action at the next board meeting on September 19, 2012. Acceptance of the contract was moved by Ms. Forsythe. Motion Carried.

Resolution 13-06 Ratification of Student Housing Feasibility Study Contract

Ms. Forsythe moved to ratify the action of the Executive and Finance committees on September 11, 2012, as described above. Motion Carried.

Finance

Mr. Mazzoni reported the committee met on September 17 with the Maher Duessel auditors to review the timeline and scope of the upcoming 2011-12 audit. The committee will review the draft audit on November 16 with the full board seeing the draft at the December 5 board meeting.

Thank-you to the Butler County Commissioners for approving the College's bond issue.

Facilities

Mr. Rittelmann reported although the committee did not hold a formal meeting, a two-day charette was held about the Cranberry expansion project. The project's design process will take six-eight weeks and include floor plans, cost estimates, renderings and a timeline. This information will then be submitted to the state. Kudos to Professor Joe Vaughan and his students for their contribution to this project.

Personnel

Dr. DiCuccio reported the committee met today to discuss faculty negotiations and personnel matters.

Academic

Assessment

Mrs. Hawkins reported the committee did not meet, but two programs are due to be reviewed soon.

Delegate Reports

Foundation

Ruth Purcell reported on the following:

-Mr. Bill Cooper of Saxonburg made a gift of \$25,000 to endow a scholarship in honor of his wife, Flo. Mr. Cooper is a friend of the College who, with his wife, took art courses at BC3.

-The Foundation received the first EITC contribution from Northwest Savings Bank in the amount of \$10,000. This gift will benefit the BC3 College Within the High School program.

-A special working session of the Foundation was held on August 16 to develop the roster of names for individual interviews and summits as part of the feasibility study. Ms. Mentesti, of Armistead Group LLC, reviewed process and questions for interviews and we established the last two weeks of October to conduct interviews and host summits.

-A draft feasibility case statement was completed and will be included with letters from President Neupauer to prospective interview and summit participants. The goal is to have the consultants (Armistead Group LLC) interview 50 to 60 people individually and conduct three summits at LindenPointe on October 29, and both Butler and Cranberry on October 30.

-Valuation of the Morgan Stanley Flexible Agreement was conducted by mGIC. As of June 29, 2012, the value of this agreement is \$5,341,621. They sought proposals to evaluate the potential of liquidation, reinvestment and what the spread would be between reinvestment and current return. The board, however, decided to stay the course.

-Thank-you to all who contributed to the golf outing gift baskets.

-The 2013 golf outing is scheduled for August 23.

Alumni Association Report

-Mr. Miller reported this year's Pioneer golf outing netted \$8,000 for the Association.

-The Oak Hills Legacy Dinner is scheduled for October 20, with Candy Hartley and Robert Olszewski selected as the Distinguished Alumni.

-The Oak Hills Legacy scholarship of \$645 was awarded to Josh Friel.

Old Business

Mr. Steffler reported a Trustee work session was held on July 25. Thank-you to Mr. Marburger for his hospitality.

Mr. Rittelmann suggested the College consider more Marcellus Shale training as there will be much demand in geotechnology.

New Business

Resolution 13-07 Public Safety Training Facility Loading Dock Project

Mr. Miller moved to award the bid of \$56,555 to Mazzei Construction of Allison Park, PA, for this project. Motion Carried. Mazzei Construction submitted the lowest responsible bid.

Susan Changnon presents several promotional student videos.

Executive Session

An Executive Session was held from 1:40 to 2:10 p.m. to discuss personnel-related issues.

Adjournment

Mr. McDowell moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:10 p.m.



Jessica Forsythe
Secretary