

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**April 18, 2012  
Science and Technology Board Room, Main Campus**

**Members Present** Joan Chew, Jim Ferguson, Jessica Forsythe, Kim Geyer, Grace Hawkins, Jennifer Linn, Gordon Marburger, Bruce Mazzone, Bill McCarrier, Scott McDowell, Glenn Miller, Dick Rittelmann, Ray Steffler

**Members Absent** William DiCuccio, Brian Ellis, Don Tylinski

**Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Dina Fricke, Mark Zorn, Peggy Abersold, Ed Biller-Butler *Eagle*

**Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.

**Agenda** Ms. Chew moved to approve the revised agenda to include the addition of Resolution 12-05. Motion Carried.

**Minutes** Mr. McDowell moved to approve the Minutes of the March 21, 2012, Regular Board Meeting. Motion Carried.

**Introduction of Guests** Susan Changnon introduced today's guests.

**Treasurer's Report** Jim Hrabosky reviewed the March Operating, Capital, Academic Enhancement, Restricted Funds Budget Summaries. He also reviewed the Enrollment Report as of April 18, 2012. The Budget Summaries were accepted as presented.

**Public Comment** None

**President's Report** Dr. Neupauer reported on the following:  
**State and Federal Activities**  
-Mr. Steffler, Dr. Neupauer, several members of President's Cabinet and staff attended the annual meeting of the PA Commission for Community Colleges on April 1-3, in Hershey. Students, April Beaman and Joy Dillon were honored as part of the All-PA Academic Team at a banquet on April 2. For their academic achievement and community service, they will receive a full scholarship to any PASSHE university.  
-On April 3, Dr. Neupauer and five students met with Legislators during a visit to Harrisburg as part of Lobby Day activities. The students did a fantastic job.  
-The U.S. Secretary of Labor spoke at the Community College of Allegheny County on April 17. Dr. Neupauer attended the event which included discussions about the IBEW and other partnerships.

-Dr. Neupauer attended the annual League for Innovation conference on March 5-7, in Philadelphia.

-Mr. Steffler, Dr. Neupauer, several members of President's Cabinet and staff will attend the annual meeting of the PA Commission for Community Colleges on April 1-3, in Hershey. Students, April Beaman and Joy Dillon will be honored as part of the All-PA Academic Team at a banquet on April 2. For their academic achievement, they will receive a full scholarship to any PASSHE university.

### **College Activities**

The College will be closed on April 6-7, for the Easter holiday.

-Rep. Mike Kelly visited campus on February 24. He toured the campus and saw an ADMS presentation.

-The state budget proposal means a cut of \$350,000 for BC3.

-Dr. Neupauer distributed information on online enrollment trends.

-BC3 is the recipient of a Paragon Award from NCMPR for our billboards and a CUPRAP Award for our Admissions poster.

-The *Butler Eagle* held their Annual Readers Choice Awards and BC3 won three awards: Gold for Best College, Gold for Best Education and Gold for BC3 Cranberry for Best College.

-The Moraine Trails Council will award BC3 their Distinguished Corporate Citizen Award at a banquet on May 31.

-We are moving forward with Marcellus Shale training. To date, four students have found jobs.

-A Dress for Success clothes closet will be available to students in April. Professional clothing was donated from which students will select interview outfits at no charge.

-The March 20, *Post-Gazette* lists BC3 as one of the top educational institutions in PA.

### **Committee Reports**

#### **Executive**

No report.

#### **Finance**

No report.

#### **Facilities**

Mr. Rittelmann reported that work continues on the Master Plan, with the focus on the Library.

A formal report from the Cranberry Expansion Committee will be made to the Trustees within two months.

### **Executive Session**

An Executive Session was held from 12:50 to 1:40 p.m. to discuss personnel-related issues.

#### **Personnel**

Dr. DiCuccio reported that the committee met on February 16 and March 21, to discuss the following action items:

#### **Resolution 12-01 - Acceptable Use of Technology Policy**

Dr. DiCuccio moved to adopt the policy as presented. Motion Carried.

Resolution 12-02 - Mobile Devices Usage Policy for Students

Dr. DiCuccio moved to adopt the policy as presented. Motion Carried

Resolution 12-03 - Mobile Devices Usage Policy for Employees

Dr. DiCuccio moved to adopt the policy as presented. Motion Carried

Motion - Ordinance #9 – Rollerblades

Dr. DiCuccio moved to approve the Rollerblades Ordinance as presented.  
Motion Carried.

Motion - Tenure

Dr. DiCuccio moved to grant tenure to Mary Beth Galante, Stephen M. Mayfield and Amy J. Xin. Motion Carried.

Motion - Advancement in Rank

Dr. DiCuccio moved to promote the following faculty members:

Instructor to Assistant Professor

Karen S. Aul  
Amy M. DeVore  
Denise R. Karavias  
Sherri L. Mack

Assistant Professor to Associate Professor

Madhu S. Motha

Associate Professor to Professor

Nancy Jean Rose

Motion Carried.

Dr. Neupauer noted Resolutions 12-01, 12-02 and 12-03 will be posted on the College's website.

**Academic  
Assessment**

No report.

**Delegate Reports  
Foundation**

Ruth Purcell reported on the following:

-Three new members were elected to the Foundation Board at the meeting on March 8. They are Mo Goodwin, Lew McEwen and Tony Shakely.

-Also on March 8, the Board adopted the spending rate for endowed scholarships for 2012. The spending rate is 5.2% from the restricted endowment fund.

-Sue Bennett was recognized as *Woman of Legacy* at the Butler Health System Crystal Ball gala on March 17.

-The Foundation submitted an application to receive designation as Educational Improvement Organization under the PA Educational Improvement Tax Credit

(EITC) Program. The designation will facilitate private gifts to the College within the High School Program from companies that qualify for the EITC program.

**Old Business**

No report.

**New Business**

Resolution 12-04 - Used Telescopic Handler Bid Award

Mr. Marburger moved to award the bid of \$32,605.72 to Walsh Equipment of Prospect, PA, for a 1999 Lull Model 844C-42 telescopic handler. Walsh Equipment submitted the lowest responsible bid.

**Adjournment**

Mr. Rittelmann moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:02 p.m.



Jessica Forsythe  
Secretary