

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**December 2, 2009  
Science & Technology Building Board Room**

- Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Grace Hawkins, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Glenn Miller, Dale Pinkerton, Dick Rittelmann, Bob Smith, Ray Steffler, Don Tylinski
- Members Absent** Brian Ellis, Gene Marcink, Eric Schultz
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Nick Neupauer, Bill O'Brien, Brian Opitz, Julie Sheptak, Francie Spigelmyer, Jake Friel, Renee Piovesan, Jean Garrett, Beth Dittmer-Maher Duessel CPAs, Betsy Krisher-Maher Duessel CPAs, Megan Duncan-Butler Eagle, Ken Hawk-Butler Radio Network
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Ms. Chew moved to approve the agenda. Motion Carried.
- Minutes** Mrs. Hawkins moved to approve the Minutes of the October 21, 2009, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the October Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
**State Activities**  
-The community college Presidents will meet in Hershey on January 11 & 12. All Trustees are invited to a gubernatorial candidates' forum on January 12.  
-The annual Community College National Legislative Summit will be held in Washington, DC, on February 8-10.  
-The state is engaging in strategic messaging efforts.  
-The state cut community colleges by .21%, but further balanced the budget with \$21.5 million in federal stimulus money. Community colleges have to apply for these funds. Our application has been submitted to PDE.  
**College Activities**  
-The College will be closed on December 24-January 1 and on January 18.  
-We used \$625,000 of reserve funds to balance the budget.  
-Spring credit registration is in process.  
-New positions will be created due to enrollment growth.  
-Comparing activity between 12/01/08 & 12/01/09: total enrollment is up 20.4%, full-time students are up 35%, credits taken are up 26%, FTEs are up 25%, Main Campus

enrollment is up 15.7%, Lawrence Crossing enrollment is up 24.5%, Mercer County enrollment is up 41.9% and Other PA Counties enrollment is up 36%.  
-The state cut funding for the ACT 101 grant by 40% and the New Choices/New Options grant by 60%. We chose not to accept the funding offered and will absorb the costs.  
-In 2008-09, BC3 students received \$500,000 in support from the PA Higher Education Assistance Agency.  
-The 2008-09 audit is clean and solid. Kudos to Jim Hrabosky, Jake Friel and the Finance Office staff.

## Committee Reports

### Executive

No report.

### Finance

Mr. Mazzoni reported that the Committee met on 11/02 to present the 2009-10 budget to the County Commissioners. The Committee met again on 11/19 with Betsy Krisher & Beth Dittmer of Maher Duessel CPAs to discuss the 2008-09 audit. Betsy & Beth presented a summary of the audit to the full board at today's meeting. BC3 received an unqualified report. The audit is completely clean, with no findings. There was discussion about indicating out-of-county costs in the audit. An off-campus revenue report can be added to the Treasurer's Report or that information can be included in the Annual Report.

#### Action Item

Motion, 2008-09 Audit Report

Mr. Mazzoni moved to accept the 2008-09 Audit Report as prepared by Maher Duessel, CPAs. Motion Carried.

### Facilities

No report.

### Personnel

Discussion continued on the acceptance of the Safety Policy at the October 21, 2009, board meeting. Per legal counsel, students & visitors do not have a duty to report obvious safety issues. Employees have a duty, which is a standard condition of employment. Wording of the policy will continue to be considered. The President's Compensation Committee will meet immediately following the board meeting.

### Academic Assessment

Mrs. Hawkins reported that the Committee met on 11/24 to review three programs: Park & Recreation Mgt., Fine Arts and Business Management. The Committee recommends the continuation of the programs. The minutes of the Committee meeting will be corrected to show Mr. Steffler as present at the meeting.

## Delegate Reports

### Foundation

Dr. Neupauer & Ms. Chew reported on the following:

- Ruth Purcell begins as the Executive Director of the Foundation on 1/04/10. We are looking forward to her leadership. Kudos to the staff for their work during this time.
- The Board Development Committee will meet on 12/16 to discuss recruitment.
- Thank you to Kay Steffler and her volunteer who decorated the Marcraig House.
- The Conservancy hosted two Holiday Family Story Time Teas.
- The Conservancy will soon take possession of a painting donated by Mary Phillips.

### Alumni Assoc.

Mr. Miller reported on the following:

- 10/17 Oak Hills Legacy Dinner
- The Oak Hills Society was re-established.

- 2009 Distinguished Alumni, Kathleen Brown, will speak at the 2010 Commencement.
- The Alumni Association cruise, scheduled for 9/10/10, has 10 reservations to date.
- There are currently 55 Lifetime Members.
- The Commemorative Tile display is being expanded.
- Consideration is being given to moving the 2010 golf outing to St. Jude Golf Club in Chicora.

**Old Business**

No report.

**New Business**

Informational Items

A Board work session will be planned for early 2010 to review the mission, goals and strategic plan. The work session will be held from 4:30 -7:00 p.m.

**Adjournment**

Mr. Rittelmann moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:45 p.m.



Jessica Forsythe  
Secretary