LPNs and Transfers may be eligible for Advanced Standing in the BC3 Nursing Program. Enclosed is the information you will need to apply. Applications for January 2016 (second semester) will be accepted from **March 2, 2015 to May 15, 2015 for priority consideration.** Applications received after May 15, 2015 will be accepted **ONLY on a space available basis.** Admission is selective and limited. The Nursing Admissions Committee assumes the responsibility to review the data of all applicants and has the right to select the best qualified individuals based on the criteria listed below.

All applicants are considered equally regardless of race, color, religious creed, ancestry, national origin, handicap or disability, age, sex, sexual orientation, gender identity or expression, genetic information, veteran’s status, marital status, family status, or other classification protected by applicable law.

The State Board of Nursing may refuse, suspend or revoke any license in any case where the Board shall find that the applicant:

- Has been convicted or has pleaded guilty or entered a plea of nolo contendere or has been found guilty by a judge or jury of a felony or a crime of moral turpitude, or has received probation without verdict, disposition in lieu of trial or an Accelerated Rehabilitative Disposition in the disposition of felony charges, in the courts of this Commonwealth, the United States, or any other state, territory or country;

- Has committed fraud or deceit in securing his or her admission to the practice of nursing or to nursing school;

- Is unable to practice professional nursing with reasonable skill and safety to patients by reason of mental or physical illness or condition or physiological or psychological dependence upon alcohol, hallucinogenic or narcotic drugs or other drugs which tend to impair judgment or coordination, so long as such dependence shall continue.

You must have passed the National Council Licensing Examination for Practical Nursing (NCLEX-PN) and have a current, valid PA Practical Nursing license. You must meet the criteria for admission to the nursing program, including all high school requirements.

**High School Requirements**

- High school diploma from an accredited secondary school program or successful completion of the GED examination.
- High school course requirements for all applicants include completion of the following:
  - 4 units of English
  - 3 units of Social Studies
  - 2 units of Math (one must be algebra)
  - 1 unit of Biology (with lab) with a final grade of “C” or better.
  - 1 unit of Chemistry (with lab) with a final grade of “C” or better.
- 2.8 GPA or better
High school or college level Biology and/or Chemistry courses used for pre-requisites must have been completed with a grade of “C” or better within the last 5 years. The BC3 acceptable course(s) to meet the high school Biology requirement include BIOL 101: Biology I or BIOL 131: Human Anatomy & Physiology I. The BC3 acceptable course to meet the high school chemistry requirement is CHEM 112: Descriptive Chemistry.

Courses not taken in high school may be taken at BC3 or at another college/university. Comparable courses may be substituted with permission of the Dean for Nursing and Allied Health.

Individuals with less than a 2.8 GPA in required high school courses may be considered for admission following completion of 12+ credits (either nursing program pre-requisites or general education courses) with a college level cumulative GPA of 2.8 or better.

All students who have not completed a college level English and/or Math course passed with a “C” or higher will be scheduled for placement tests. Any required developmental or preparatory course must be completed prior to the start of the Fall 2015 semester for consideration.

If BIOL 131: Human Anatomy and Physiology I, BIOL 132: Human Anatomy and Physiology II, and/or BIOL 201: General Microbiology were taken at the college level prior to admission to the Nursing Program, these courses must have been completed with a “C” or higher within the last five years. Both BIOL 131 & BIOL 132 must be taken at the same institution.

Application Procedure

The application procedures are as follows:

1. Complete and return the enclosed application to the Admissions Office. If you are a first-time applicant to the College, you must also send a non-refundable application fee of $25.00. To ensure that you have met all admission requirements, please complete the enclosed checklist.

2. Complete necessary placement tests in Reading, Writing, and/or Basic Math. You will be contacted with a date and time to complete testing by BC3.

3. Send a new, official high school transcript to the Admissions Office, whether or not you completed high school. If you have a General Equivalency Diploma (GED), you must also send a record of your scores (percentile listing) on the GED examination.

4. Send an official transcript from your Practical Nursing Program and from any other educational program or college/university which you have attended.

5. Provide a copy of the display portion with signature of your current LPN LICENSE WITH YOUR APPLICATION.

6. LPNs must have current work or school clinical experience at the time of enrollment.

7. Applications will be reviewed by the Admissions Committee beginning in May 2015. All applicants will be notified in writing as soon as possible whether they have met the admission criteria.
**Fall Semester Requirements**

Selected applicants will be offered conditional acceptance to the program and must successfully complete NURS 135: Role Transition to Nursing Process (3 credits) and NURS 141: Pharmacology for Nurses I (1 credit) during the Fall 2015 semester with a grade of “C” or higher (75%). Class size is limited to 10 students.

Students enrolled in NURS 135 must also successfully complete the final comprehensive examination for NURS 101: Nursing I: Introduction to Nursing Care (75%) which will be administered in December, 2015. Those who meet all admission requirements and pass the examination will be exempt from NURS 101 and receive eight (8) advanced standing credits.

BIOL 131: Human Anatomy and Physiology I with a lab, PSYC 201: General Psychology and PHED 125: Physical Wellness must be completed by the end of the Fall 2015 semester. All nursing support courses must be passed with a “C” or higher.

At this point eligible students will be offered admission to the Nursing Program and begin their clinical rotations starting January 2016. The offer for admission will apply for that academic year only. There is no deferred acceptance.

**Physical and Emotional Health**

Prior to beginning nursing (NURS) courses students must have the physical and emotional ability to provide all aspects of safe nursing care as evidenced by the assessment of a physician or nurse practitioner.

**Criminal Record Check and Child Abuse History Clearances**

Act 34/151 Pennsylvania State Police Criminal Record Check and Pennsylvania Child Abuse History Clearance and Pennsylvania Department of Public Welfare FBI fingerprints Background Clearance are required prior to beginning clinical nursing (NURS) courses and must be in compliance with PA State Board of Nursing and the OAPSA (Act 169) requirements.

**Questions?**

If you have questions about the admission process, requirements, or if you would like to attend a Nursing Information Session, please contact the Admissions Office at admissions@bc3.edu or 724-284-8501. For nursing curriculum questions, please contact the Dean of Nursing and Allied Health by email at patricia.mihalcin@bc3.edu or the Nursing Division at 724-287-8711 Ext. 8364.
BUTLER COUNTY COMMUNITY COLLEGE
NURSING PROGRAM

REQUIRED ABILITIES FOR NURSING COURSES

Nursing courses require that students possess the following abilities:

1. Sufficient mobility to transfer and mobilize the non-ambulatory client, to assist an ambulatory client, and to perform emergency client care. Must be able to lift and/or support at least 50 pounds. Must be capable of full manual dexterity of upper extremities and unrestricted movement of both lower extremities, neck, shoulders, back and hips to safely carry a newborn and perform activities of daily living for the client unable to do so for himself.

2. Sufficient musculo-skeletal control to perform gross and fine motor tasks inherent in required skills; e.g., the administration of medications and urinary catheterization.

3. Sufficient visual ability to read records, labels on medication containers, and calibrations on devices used to make physiological measurements; to observe changes in client status; and to observe unsafe environmental conditions.

4. Sufficient hearing ability to interpret messages not solely based on visual cues, to interpret conversation, and to detect sounds that indicate changing client status such as heart tones, breath sounds, and blood pressure.

5. Sufficient speech ability to convey oral messages to assigned clients and to other health team members.

6. Sufficient emotional stability to accurately perceive situations influencing the care of assigned clients and to make unimpaired observations and judgments regarding care of assigned clients.

The need to use a prescribed medication or an assistive device to enhance the student's abilities to perform the requirements of the program will be considered. Appropriate medical documentation from the physician must be submitted to the Dean of Nursing & Allied Health to substantiate need for accommodation. Any information submitted shall be considered confidential and may be shared only with those who have a need to know. Medical documentation from the attending physician does not necessarily guarantee the student will be able to enter and/or continue in the nursing program. The Dean will notify the student of any action that must be taken in regard to this request.

4/95, 3/01, 4/04, 1/08, 5/13, 7/13 rev. pem
2/06 Reviewed by Disabilities Coordinator
7/13 Approved by BC3 Equal Opportunity Compliance Officer

4/95, 3/01, 4/04, 04/05, 2/06 reviewed by Disabilities Coordinator
The Nursing Program at Butler County Community College is a two-year academically-based program that prepares the graduate to provide and manage direct care to individual clients and their families; and to function as an effective member of the health care team. The graduate is also educated to be a contributing member of the discipline of nursing, committed to professional growth, continuous learning, and self-development. Graduates are eligible to take the licensing examination for registered nurses (NCLEX-RN). The program prepares the graduate for employment as a registered professional nurse in a variety of community-based health care settings including hospitals, long-term care facilities, and other comparable agencies.

Program - Minimum 70 Credits

First Semester

- Nursing I: Introduction to Nursing Care
- Pharmacology for Nurses I
- Physical Wellness
- General Psychology
- Human Anatomy and Physiology I

Second Semester

- Nursing II: Nursing Care of Patients Throughout the Lifespan
- Pharmacology for Nurses II
- Human Growth and Development
- Human Anatomy and Physiology II

Third Semester

- Nursing III: Nursing Care of Patients with Acute Health Problems
- Pharmacology for Nurses III
- College Writing
- General Microbiology

Fourth Semester

- Nursing IV: Nursing Care of Patients with Complex Health Problems
- Pharmacology for Nurses IV
- Nursing V: Transition to Practice
- Intermediate Algebra
- Research Writing

The student is encouraged to use the curriculum planner to keep track of courses taken and those still needed. In some cases one or more courses will be taken in a different order than indicated on the planner, but prerequisites must be observed.

* Indicates course has a prerequisite.

a Must be taken before or with NURS 101 (Nursing I)
b Must be taken before or with NURS 102 (Nursing II)
c Must be taken before or with NURS 103 (Nursing III)
d Must be taken before or with NURS 104 (Nursing IV)
e College Algebra (Math 101) or higher may be substituted.
f Must be taken before NURS 105 (Nursing V)
+ Courses that can be taken in advance of acceptance into the Nursing Program.
# BUTLER COUNTY COMMUNITY COLLEGE
## ESTIMATED NURSING PROGRAM COSTS

The following costs for the BC3 Nursing Program are only estimates. These may be changed at any time without prior notice. Additions may also be made to this list without prior notice. The BC3 Nursing and Allied Health Division has no direct control over these costs. See BC3.edu for information on full time tuition rate.

### Butler County Residents Tuition
$96.00 per credit

### All other Pennsylvania Residents College Tuition
$192.00 per credit

### All Non-Pennsylvania Residents College Tuition
$288.00 per credit

### Comprehensive Fee (All Students)
$31.00 per credit

### Lab Fee
$25.00

### Distance Education
$15.00 per credit

### Malpractice Liability Insurance (per semester)
$10.00

## ADDITIONAL PROGRAM COSTS

<table>
<thead>
<tr>
<th>Cost Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Entrance &amp; Annual Physical Assessment</td>
<td>$800.00--$1,000.00 + immunizations</td>
</tr>
<tr>
<td>Urine Drug Screen (Annually)</td>
<td>$50.00 per year</td>
</tr>
<tr>
<td>Clearances</td>
<td></td>
</tr>
<tr>
<td>- PA State Police (PATCH) Criminal Record Check</td>
<td>$10.00</td>
</tr>
<tr>
<td>- PA Child Abuse History Clearance</td>
<td>$10.00</td>
</tr>
<tr>
<td>- PA Department of Public Welfare(FBI Background Clearance (Fingerprints)</td>
<td>$33.00</td>
</tr>
<tr>
<td>Certified Background Electronic Document Tracking System</td>
<td>$171.00</td>
</tr>
<tr>
<td>American Heart Association CPR for Healthcare Providers</td>
<td>$15.00-$50.00</td>
</tr>
<tr>
<td>Student Uniforms (approximately)</td>
<td></td>
</tr>
<tr>
<td>Women's Skirt</td>
<td>$18.00 - $20.00</td>
</tr>
<tr>
<td>Women's top and pants</td>
<td>$43.00 - $51.00</td>
</tr>
<tr>
<td>Men's top and pants</td>
<td>$50.00 - $58.00</td>
</tr>
<tr>
<td>Lab Coat</td>
<td>$25.00 - $29.00</td>
</tr>
<tr>
<td>Warm-Up Jacket</td>
<td>$25.00 - $31.00</td>
</tr>
<tr>
<td>Stethoscope</td>
<td>$79.00</td>
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<tr>
<td>Bandage Scissors</td>
<td>$5.00 – $6.00</td>
</tr>
<tr>
<td>Watch with second hand, white shoes, and white stockings</td>
<td></td>
</tr>
<tr>
<td>(Variable prices - to be purchased by student off campus)</td>
<td></td>
</tr>
<tr>
<td>Textbooks (approximate and variable)</td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>$800.00</td>
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<tr>
<td>2nd year</td>
<td>$310.00</td>
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<tr>
<td>HESI Computerized CURRICULUM SUPPORT PACKAGE</td>
<td>$125.00 a semester</td>
</tr>
<tr>
<td>Fundamentals/Medical/Surgical Nursing administered at the end of NURS 101</td>
<td></td>
</tr>
<tr>
<td>Customized: Medical Surgical, Maternity, Pediatric Exam at the end of NURS 102</td>
<td></td>
</tr>
<tr>
<td>Customized: Medical Surgical, Psychiatric Nursing Exam at the end of NURS 103</td>
<td></td>
</tr>
<tr>
<td>Pre-Licensure Readiness Test – HESI E2 at the end of Nursing 105</td>
<td></td>
</tr>
<tr>
<td>Computerized Nursing Case Studies for Classroom/ Clinical Enhancement</td>
<td></td>
</tr>
<tr>
<td>Remediation Support and NCLEX-RN Review Course (included)</td>
<td></td>
</tr>
<tr>
<td>Graduation Fee</td>
<td>$40.00</td>
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<tr>
<td>NCLEX Exam Fee</td>
<td>$200.00</td>
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<td>State Board Initial Licensure Fee</td>
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<tr>
<td>Temporary Practice Permit Fee</td>
<td>$35.00</td>
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<td>Graduate Pin</td>
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<tr>
<td>Gold-filled (can be purchased with or without guard)</td>
<td>$57.60 - $75.20</td>
</tr>
<tr>
<td>10K gold</td>
<td>$168.00</td>
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A variety of loans, grants, scholarships, and/or other forms of financial aid are available to nursing students who qualify. Please inquire at the BC3 Financial Aid Office in the Student Success Center (724) 287-8711 Ext. 8329. 02/16/07, 1/25/08, 5/27/09, 1/31/11, 6/22/11, 1/26/12.a.b 6-24-13
BUTLER COUNTY COMMUNITY COLLEGE

NURSING APPLICATION – ADVANCED STANDING
(LPN & TRANSFER NURSING STUDENTS)

JANUARY 2016

APPLICATION PROCEDURES AND FEES
All persons who plan to take courses and programs that are offered for college credit at Butler County Community College (BC3) must submit a properly completed Application for Admission. All applicants for admission to credit courses and programs, whether or not they intend to obtain a degree, certificate or diploma, are required to submit an Application Processing Fee payable to BC3. The Application Fee is a one-time only, NON-REFUNDABLE fee to cover the cost of establishing a permanent record for the applicant at the College. The application fee is $25.00.

READMITTED FORMER BC3 STUDENTS
Students who have attended BC3 in the past for credit courses and who are returning to the College after a delay of at least one semester must complete a new Application for Admission. The Application Processing Fee is not required for readmission.

BEFORE MAILING THIS APPLICATION, PLEASE BE SURE YOU HAVE:

1. Requested high school official transcript be sent to the Admissions Office, Butler County Community College (BC3). GED applicants are required to also submit test scores.
2. Requested Practical Nursing Program official transcript be sent to the BC3 Admissions Office.
3. Requested official transcripts from any colleges/universities attended be sent to the Admissions Office, Butler County Community College.
4. Enclosed your NON-REFUNDABLE application fee in the form of a check or money order payable to “BC3”. Readmitted former BC3 students do not pay the application fee.

MAIL TO: Admissions Office
Butler County Community College
College Drive, Oak Hills
P. O. Box 1203
Butler, PA 16003-1203

Nondiscrimination Policy
Butler County Community College is committed to providing equal opportunity in admissions and treatment of students, in educational programs for students, in employment opportunities and in governance of the College, without regard to race, color, religious creed, ancestry, national origin, handicap or disability, age, or sex. The College shall take affirmative action to ensure (1) that it does not discriminate against an employee or applicant for employment or another person because of race, color, religious creed, ancestry, national origin, handicap or disability, age or sex; (2) that it does not subject students to unlawful discrimination in the admission process, take any action, direct or indirect, to segregate students in a classroom or course, or subject students to different or separate treatment in, nor restrict the enjoyment by a student of, a service, facility, activity or program at the College on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, age or sex; and (3) that it does not discriminate in the employment of administrators on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, age or sex and that its governance structure includes diverse membership broadly representative of the public interest as may be required by law or regulation. The College is committed to be in compliance with the Pennsylvania Human Relations Act (43 P. S. §§ 951—962.2) and the Pennsylvania Fair Educational Opportunities Act (24 P.S. § 5001—5009). Employment and educational opportunities at Butler County Community College are available to all as required by Title VII, Title IX, Section 504 of the Rehabilitation Act, and Pennsylvania’s Fair Educational Opportunities Act, and all applicable regulations. For information regarding equal education and employment opportunity including services, activities and facilities that are usable and accessible to disabled persons, contact the Director of Human Resources, Butler County Community College by telephone at 724-287-8711, Ext. 8353, or in writing at P. O. Box 1203, Butler, PA 16003-1203. If a student, employee, or applicant is physically or mentally disabled, he/she may request special services and accommodations. Information on the College’s services for should contact the Human Resources Office at Ext. 8353 for more information.
APPLICATION FOR ADMISSION
NURSING – JANUARY 2016

SOCIAL SECURITY NUMBER
Your Social Security number is required for financial aid eligibility, veteran’s benefits, and DIRS tax reporting purposes. To protect your privacy, it will not be used as your student identification number. You will be given a BC3 student ID number for identification.

NAME (Last, First, Middle)

ADDRESS (Permanent legal address)
Number & Street/Box No.

CITY

STATE       ZIP CODE       COUNTY OF RESIDENCE

HOME PHONE NUMBER           CELL PHONE NUMBER

In order to gather information required by state and federal agencies, we are requesting that you provide the following information. Your answer to these questions will in no way affect your admission status. Further, this information will be held confidential and used only for statistical purposes.

DATE OF BIRTH       SEX       ETHNIC CODE       U.S. CITIZEN       ARE YOU A VETERAN?

E-MAIL ADDRESS

PROGRAM FOR WHICH YOU ARE APPLYING – 208 NURSING
APPLICATION YEAR   Term   INTENDED STUDENT TYPE
2016   SPRING (JANUARY)   □ F-Full Time (12+ credits)
   □ P-Part Time

LAST YEAR IN HIGH SCHOOL ___________________    HIGH SCHOOL GRADUATE

NAME OF HIGH SCHOOL________________________________       CITY __________________STATE___________

NAME OF EMPLOYER (if employed) __________________________________________

HAVE YOU EVER ATTENDED COLLEGE BEFORE?   If you have earned a previous degree, please indicate the highest level.
   □ Y – Yes   □ Associate   □ Baccalaureate
   □ N – No   □ Masters   □ Doctorate

LIST ALL COLLEGES, BUSINESS OR TECNICAL SCHOOLS ATTENDED – (INCLUDE BC3)

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Name Used</th>
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Do you plan to transfer college credits to BC3 to satisfy program requirements or pre-requisites? (check one)   Yes_______   No_______

PLEASE ANSWER THE FOLLOWING QUESTIONS AND SIGN AND DATE YOUR APPLICATION

1. Have you applied for the Nursing Program at BC3 previously?   Yes_______   No ________
   If so, what year(s)? ________

2. Are you a graduate of a Licensed Practical Nurse Program (LPN)? Yes_______   No ________

I certify that the above information is true and correct to the best of my knowledge.

Application Date

______________________________
Applicant Signature
Please use this checklist to verify that all information is either included or has been requested.

1. ____ Complete **LPN Advanced Placement Application** by May 15, 2015 priority deadline. (Applications will be accepted after May 15, 2015 on a space available basis only.)

2. ____ Payment of **$25.00 application fee** if you are a first time applicant to BC3.

3. ____ Request or submit an official high school transcript **OR** a copy of GED test scores and transcript from last high school attended.

4. ____ Official transcript requested from **Licensed Practical Nursing Program**.

5. ____ A copy of the display portion with signature of your current **LPN License**.

6. ____ Requested transcripts from all **colleges** /universities attended.

   List all colleges ______________________________________________

7. ____ **I have met or will meet the following requirement (with a grade “C” or better) prior to the start of the Fall 2015 Semester:** (A check is required for each letter.)

   A. ____ High School Chemistry with a lab (only chemistry completed from 2009-10 to 2014-15 school year is eligible)
   ____ College Chemistry with a lab (CHEM 112) – Completed from January 2010 to May 2015

   B. ____ High School Biology with a lab (only biology completed from 2009-10 to 2014-2015 school year is eligible)
   ____ College Biology with a lab (BIOL 101 or BIOL 131) – Completed from January 2010 to May 2015

8. ____ **I have met or will meet by the end of the Fall 2015 semester:**

   A. ____ Physical Wellness completed or list semester when expected to complete____________________

   B. ____ General Psychology completed or list semester when expected to complete____________________

   C. ____ Anatomy & Physiology I completed or list semester when expected to complete ______________

9. ____ **Have a minimum cumulative GPA of 2.8**

10. ____ **I have clinical experience from either work or school within two years of admission.**

**I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

**APPLICANT SIGNATURE**__________________________________________ **DATE** _____________________________